

**Philippa Schuyler Middle School for the Gifted and Talented  
School Leadership Team Meeting  
January 13, 2022  
4:30-6:30 pm  
Agenda**

1. **Call to Order and Review SLT Protocols**
  - a. **The meeting will be recorded**
  - b. **SLT members use Zoom reaction, “Raise Hand” to indicate comment. Facilitator will recognize unmute.**
  - c. **Chat is disabled until the facilitator announces guests may pose questions in the chat.**
  - d. **Q&A session is time permitting.**
2. **[Link to December minutes](#)**
3. **Team Business:**
  - a. **Resignation of Ms. Illery & Election for Parent Constituency member**
  - b. **Chairperson for February-June 2022**
  - c. **Meeting time and location February–June 2022**
4. **Old Business:**
  - a. **CEP Progress Monitoring**
5. **New Business:**
  - a. **Principal Report**
  - b. **PTA Report**
  - c. **Title 1 Report**
  - d. **Team Open discussion**
6. **Q & A**
7. **Closing**

**Attendees:** Ms. Wigdorsky, Mrs. Slaughter, Ms. Baldino, Ms. Gibson, Ms. Gomez, Ms. Rivera, Ms. James, Ms. Vergara

1. Called to order at 4:35pm  
Ms. Wigdorsky - meeting will be recorded, for members use zoom reactions to be Recognized, chat is disabled, Q & A time permitting
2. Review of Dec. minutes - approved by: Ms. James 2nd by: Ms. Gibson
3. Team business (new business)
  - A. Ms. Illery resigned due to work training that presents a conflict. Parent constituency vacancy. Also, Ms. Richards resigned and that position needs to be filled as well. Both positions will need to be filled. We will add 2 optional members who are parents. Ms. Kennedy has not communicated and we will need to fill that position as well. That is a total of **3 parent vacancies**. It will be announced and at the next PAC meeting we will have an election. That election will take place on Jan. 28th so that we can have a full team at the next meeting.
  - B. Ms. Vergara will take over the Chairperson position  
Mr. Adonis will continue to take the minutes for the team
  - C. Since Sept. things have changed a lot. The legislation has yet to approve for meetings can continue to be virtual. Committee members have agreed to remain virtual for Feb. and Mar. meetings. Hopefully, by that time we will have More guidance on that
4. Old Business  
CEP Progress monitoring - moving away from state exams because the results will not be out until the summer. Also, it has not been used for promotion criteria. We are using the i-Ready assessment.  
Last year 40% were at or above grade level. Our results show that we have 26% on grade level, 24 approaching, 50% below grade level. We did not meet our goal.  
We need to figure out how we will approach this with ELA.
  1. Across grades 5 - 8 we have embedded short responses.
  2. Identify target vocabulary and use it in classroom discussions, increase discussion among students
  3. Continuing with i-ready pathways, teachers are using the reports for targeted instruction
  4. Cross curricular instruction - how are they used in other subject areas and electives. Ex.: P.E. Department is using literacy skills in their program to increase vocabulary usage and communication skills in their group work.
  5. ELA - it is different this year for us. We have seen some growth since we are focusing on short responses. Students are taking ownership of the vocabulary and are using the target vocabulary in their discussions. We should see an improvement. We have more of a lens because the students are in the building as opposed to when they were not in the building.
  6. Teachers have been able to develop a checklist to use when reviewing data and how it's going in their classrooms.

7. After school supports

These programs reinforce math as well and include STEM programs  
Academic enrichment: which helps to prepare them for the state exam. The program is growing, 150 students and growing - there is still room for more students to enroll. We can send out calls to parents

Academic recovery: targeted students

Clubs: although the time is used to allow for some fun they are applying what they have learned in school.

8. Math

I-ready results - 6/21: 37% at or above grade level

11/21: 12% on level, 34% approaching grade level, 53% below  
Grade level

How are we approaching this

- a. Embed algebraic expression to track both individual students and whole class data.
- b. Identify target vocabulary and use in the classroom for discussion
- c. I-ready assessment data used by teachers and administrators

Absenteeism

Goal #1 13% attendance below 90%

As of 11/2021 26% below 90%

We have a Weekly Attendance Committee Meetings to analyze data and trends revise action plans.

We no longer code student absence with COVID. Students who are quarantining are marked Google Classroom present or absent.

We are expecting that our attendance will be affected because of the Omicron virus.

In the case of a student who is very sick from COVID the parent should communicate to the admin when they are contacted that their child was too sick to attend school. There are codes for these cases and our Student Secretary, Ms. Lugo is doing a great job with the attendance.

Attendance Incentives include celebrations in January, March and June

Goal #4: Supportive Environment Framework

We created a survey and received 704 responses. Results are:

High academic standards - Most of the time 57.1%, Some of the time 38.1%,

Teacher support - Most of the time 35%, some of the time 41%

All categories of the framework were discussed.

Next steps for student equity and voice:

~Analyze, share data with staff, create restorative circles, use Kids at Hope (a program that promotes hope by having students envision themselves in the years ahead that include all aspects of life where we can have hope) and share DESSA survey resources.

We need to continue to provide a safe and comfortable environment for our students so that they can thrive in their learning. We all know that when students don't feel comfortable they don't learn the same.

~ We have some student facing activities that will happen while some may need to move virtual due to the surge like our performance.

~ We have to continue to showcase to the students the things we have in our school to help them see what is available and tap into their interest as well as give them the support they need.

~ While we will continue to have challenges not only because of the pandemic but it is middle school which can be challenging to begin. We did have a walk through with some visitors from Brooklyn North and they thought the students are happy and there are good things going on in our school.

## 5. New Business

### a. Principal's report:

~We have many staff who were out due to the surge. We were able to get substitute teachers and our own teachers stepped up taking coverages so we didn't need to have too many mass gatherings of students.

~New guidance on positive test results is that the whole class and staff get self-test kits. Test on days 1 and 5

Surveillance testing results go to DoH who notifies the Situation Room and due to problems with them we just got test results today. Everyone understood but the situation is being handled by the DOE. Things are happening in real time and we work to be transparent.

~As of now students are not being given KN95 masks but we review proper mask procedures with students regularly.

~Pupilpath has been down all week across the system. They are working to resolve it. We did receive the student data around the 1st marking period.

~Safety Report: We have 4 SSA now which really helps to secure the hallways. We were able to have some hall sweeps before the break. Parents are notified of cutting. Staff has been in the hallways which has helped students to be more aware of their actions.

~School is closed on Monday in observance of Martin Luther King Jr.

### b. PTA report

~PAC meeting Jan. 28th

~Uniforms have arrived and we have been packing them and they are ready for distribution. If a uniform doesn't fit the child, PTA funds are being used to replace them.

~PTA elections to fill the SLT vacancy will be held at the PAC meeting

## 6. Q & A

We will now take questions

## 7. Motion to close the meeting: Ms. Vergara and Ms. Rivera at 6:24pm

