

Philippa Schuyler Middle School for the Gifted and Talented
School Leadership Team Meeting
September 29, 2022
4-6pm
Agenda

- Welcome Back & Introductions–Current Chairperson, Ms. Vergara 4:00-4:10
- Team Vacancy–DC 37–Principal Wigdorsky 4:15-4:20
- [SLT Team Protocols](#)–Current Chairperson, Ms. Vergara 4:20-4:25
- Review & Ratify By-laws–Principal Wigdorsky 4:25-4:45
- Calendar Meetings–Current Chairperson, Ms. Vergara 4:45-5:00
- CEP Timeline–Principal Wigdorsky 5:00-5:10
- CEP Goals & Iplan–Principal Wigdorsky 5:10-5:40
- PTA Update:--Ms. Rivera 5:40-5:45
- Principal Update–Principal Wigdorsky 5:45-5:55
- Q&A–facilitated by Current Chairperson, Ms. Vergara 5:55-6:00
- Meeting closing–Current Chairperson, Ms. Vergara

Voting Members Present

Lisette Vergara
Jeanette Wigdorsky
Mya James
Syreeta Dixon
Evelis Vazquez
Laya Vosges
Scott Gallagher
Wanda Sanchez
Nataisia Fields
Ms. J. Rivera
Stephanie Woodbine
E. Ortiz (attended via telephone)
F. Garcia (Absent)

Missing a staff member representing the DC37 Union. Esther Colon retired in June 2022. Ms. Wigdorsky plans to reach out to the school aides in the building to have the seat filled by our October meeting.

Meeting called to order and recording begins at 4:20 pm.

Ms. Wigdorsky reviews the bylaws for the SLT meeting going section by section.

- Recorder from the 2021-22 school year is no longer on the team. We will need a new member for this position. Ms. James has agreed to record minutes for this meeting.
- We are short one member from DC37. We are unable to decrease the number on the team. However, we can expand the team if we do desire. Recommendation: Team should be between 12 - 14 members. If we choose to expand to 16 members, the suggestion was raised to secure an additional parent before selecting a staff member. We will revisit this in October once we secure all members for this team (including the DC37 member).
- Must update UFT Chapter Leader to Syreeta Dixon.
- Revisit the need for a chat manager once we know what the rules are around virtual meetings (after October).
- Ms. Vergara has asked to step down from this position for the 2021-2022 school year as she has held this role for the past 2 years. However, she will remain on SLT. Ms. Jazzy Rivera has volunteered to be chairperson and Ms. Woodbine will

co chair with her. From October through January, Ms. Rivera will chair the meetings. Ms. Woodbine will chair the meetings from February through June.

- Ms. Vosges has volunteered for recorder beginning with October's meeting.
 - Ms. Vazquez has volunteered as chat manager for the duration of virtual meetings.
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SLT team votes to hold meetings on the second Thursday of the month. Our next meeting will be held at 4:30 - 6:30 pm on Zoom.

Bylaws stipulate that the times for parents should be accommodated. Jazzy makes the recommendation that we hold off on confirming start times until we know the decision regarding virtual meetings.

Dates for SLT meetings for the 2022-2023 school year.

Oct 13

Nov 10

December 8

January 12

February 9

March 9

April 27

May 18

June 8

- Similar to last year, team members are not allowed to miss more than 2 meetings for the year. If this occurs, they will be removed from the team.
 - At 5:08 pm - we completed the review of the bylaws. At our next meeting, we will review the revisions made and officially ratify the bylaws for the 2022-23 school year.
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CEP Timeline for 22-23 SY

Primary focus of the SLT is to co-create the school's CEP. Ms. Wigdorsky reviews what a CEP consists of to members of the group. CEP goals are created collaboratively with the SLT.

- From July - September: Superintendent teams reviews the CEP and provides feedback on the document.
- By October 28th - School must revise the plan and submit a finalized version of the document via the iPlan Portal.
- By November 18th - All stakeholders must sign the CEP stakeholder agreement. If we are still meeting virtually, this will be done through DocUsign.

CEP Goals - Ms Wigdorsky provides a brief overview of the iPlan Portal and how to access the CEP. New members will be shared into the iPlan Portal within a few days. Ms. Wigdorsky must share them into the database.

- Members must click on “school documents” on the iPlan Portal home page after logging in to access the CEP. It is a public facing document. Once it is finalized and all stakeholders have signed, it will be posted on the website through the DOE.
- CEP must be updated with new member information.

CEP breakdown:

- Supportive Environment Framework - By June 2023, practices related to preventing bullying will improve 20% from 33% to 53%, as measured by positive NYC School survey responses, resulting in improved Safety & Restorative Approaches to behavior.
- Quality Educational Program - By June 2023, we will improve development skill based annual goals; reduce the percentage of students at risk in tier 3 of proficiency in both ELA and Math as measured by iReady diagnostics.
- Chronic Absenteeism - Goal is for all students to have 90% attendance rate for all students. Chronic absenteeism for all students will decrease 10% from 30 to 20 percentage points as measured by Insight. ELLs will decrease from 21% to 11%; SWD will decrease from 46% to 36%
- Middle School ELA - All students will increase proficiency from 33% to 43%; SWD students will decrease from 92% to 82% in 2 or more grade levels below as measured by iReady; ELL students will decrease from 88% to 78% in 2 or more grade levels below proficiency as measured by iReady
- Middle School Math All students will increase proficiency from 28% to 38% as measured by iReady; SWD students will decrease from 84% to 74% in 2 or more grade levels below as measured by i Ready;

Noted that iReady data showed a lower passing rate for ELA but achieved 60% proficiency rating on the State Exam. However, it aligned more closely to the results of the Math State exam.

- Focus is on Math this year- we are in the process of transitioning math curriculum for next year. We will be moving to Illustrative Math. The Math team is undergoing professional development and curriculum planning now.
- Ms. Alfred (parent) noted that the ELA/ Writing units are pushed more than Math. Not enough practice in Math is being given at times.
- Ms. Ortiz (parent) noted that her child says at times he does not understand the math material presented. She uses the google classroom private message feature to communicate with the teacher.

Parent Engagement time is on Tuesdays from 2:40 - 3:20 pm. Vaccination mandates are still in place when visiting the school. Parent meetings can also be done virtually. Many families stated that they lost the connection to the school without this designated time last year. Hopefully, we will bring back those connections this year.

PTA - Picture Day will be held on October 24th. Students do not have to wear their uniform. Payment will be accepted up to 3 weeks before Picture Day. Last day to submit payment will be the Friday before Picture Day. 3 backgrounds are available.

Principal Update

Ms. Wigdorsky expresses her excitement about the schools being open for the 2022-2023 school year.

Critical thinking and student to student discussions are a focus for this year.
Working on building relationships and anti-bullying is a priority.
Building strong school- family connections

C.A.R.E: Critical Thinking, Achievement, Relationships, Engagement

Recently opened a Dual language program in grade 6 - 50% English, 50 % Spanish

Grant from the BK Borough Office - "Maker" Innovation Space with 3D printers, robotics materials, etc.

Performing Arts with Major Classes where students can focus on specific talents - Dance, Steel Pan, Theater and Chorus.

Winter & Spring Conferences are back this year!

All Parent Teacher conferences are virtual.

Friday, October 14th: Hispanic Heritage Celebration - Teachers are leading the way with this in person celebration.

Yondr Pouches: Successful implementation thus far! Some students have tried to damage or keep their phones out of the pouches, but addressed it quickly. The entry and dismissal procedures have been moving pretty well. Kids are actually playing and talking to one another during recess.

2nd Floor mural designed by students will be posted on our website. Funding was given thru the Summer Rising program. Hopefully, we can get another one for the 3rd floor. Ms. Wigdorsky will be reaching out to our local officials to acquire additional funding for this project.

New floors and backboards in the gymnasium thanks to the funding of local councilwoman Davila.

\$45,000 remaining. Ms. Wigdorsky will be trying to see if these funds can help redo the bleachers.

Camera Installation - In the spring, we had a walkthrough of the building. We are hoping for a short timeline with the set up being completed by March. Specifically targeting staircases to ensure the safety of all students.

Motion to end the meeting at 6 pm. Motion to adjourn accepted at 6:01 pm.